

Fisheries Enhancement Fund
Meeting of the Management Committee
held on 20 May 2021 at 2:45 pm

Notes of the Meeting

The tenth meeting of the Management Committee (MC) of the Fisheries Enhancement Fund (FEF) was held on 20 May 2021. The meeting was commenced at 2:45 pm and ended at 5:30 pm.

Present:

Prof Kenneth LEUNG	(FEF MC Chairperson)
Mr Siu Keung CHEUNG	(FEF MC member)
Mr King Hang CHUI	(FEF MC member)
Hon Steven HO Chun Yin	(FEF MC member)
Mr Siu Fai KEUNG	(FEF MC member)
Ms Ka Ling PO	(FEF MC member)
Mr Sheung Chun YEUNG	(FEF MC member)
Dr Patsy WONG	(FEF MC member)
Ms Angel LAM	(FEF MC member)
Prof Jonathan WONG	(FEF MC member)
Mr Lawrence TSUI	(FEF MC member)
Mr Peter LEE	(Secretary-General [Airport Authority (AA)])
Dr Jasmine NG	(Secretariat [ERM-Hong Kong, Limited (ERM)])

Absent with Apologies:

Mr Hon Wah KWOK	(FEF MC member)
Dr Wing Kwong YAU	(FEF MC member)

In Attendance:

Ms Maggie WONG	(Secretariat [AA])
Mr Raymond TSUI	(Secretariat [AA])
Ms Naomi Yu	(Secretariat [AA])
Mr Philip TANG	(Secretariat [ERM])
Ms Tiffany TSANG	(Secretariat [ERM])
Mr Gomen SEE	(Secretariat [ERM])

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Agenda Item 1 – Matters arising from Last Meeting

1. The Chairperson welcomed all the Members to the meeting. The Chairperson asked if Members had any concerned matters arising from the last FEF MC meeting held on 11 November 2020 and no Members raised any concerns. The Chairperson concluded that there was no matters arising from the last FEF MC meeting.
2. The Chairperson mentioned that the Secretariat circulated the draft minutes of the last meeting to all Members for review and the minutes were subsequently accepted on 12 May 2021. The Chairperson would sign the finalised meeting minutes which would be uploaded to the dedicated website.

Agenda Item 2 – Discussion of FEF Funded Projects

a. Overview of FEF Funded Projects

3. The Secretariat presented an overview of the funded projects over the past three years.

b. Progress of FEF Funded Projects for Year 2019/20

4. The Secretariat briefed Members on the status of certain funded projects for Year 2019/20, including FEF2018006A - A Training of Fishermen for the Development of Mobile Application to Support the Sales of Local Capture Fisheries and FEF2018013A - Study of the Cumulative Impact of Reclamation Works in Hong Kong and Adjacent Waters on the Fisheries Industry.

c. Overview of FEF Funded Projects for Year 2020/21

5. The Secretariat also reported to Members on the status of funded projects for Year 2020/21.

d. Overview of FEF Applications for Year 2021/22

6. The Secretariat summarised the timeline and overview of the FEF

applications received for the first half-year period for Year 2021/22. The Secretariat reported that a total of two (2) applications for the Project Extension (Multi-year Projects) and eleven (11) new project applications had been received for the recent round of applications. The summary of applications had been provided to Members for reference. The Secretariat mentioned that the total approved annual budget for FEF application for Year 2021/22 was ~HK\$22.36M.

7. The Chairperson stated that the order of discussion would be in ascending order of application reference numbers, and the anonymous assessment scores had been provided to Members before the meeting to facilitate discussion. Prior to the discussion of each project application, the Secretariat would recap the assessors' comments for Members' reference. Members with potential conflict of interest would be invited to leave the meeting room prior to the discussion of the respective applications.

Agenda Item 3 – Applications for Project Extension (Multi-year Projects)

8. The Secretariat summarised the two (2) applications for the Project Extension (Multi-year Projects) to Members.
9. The Chairperson concluded that Members did not have additional comments on these two (2) applications which were considered to be approved.

Agenda Item 4 – New Applications

10. After the completion of discussion on each application by Members, the Chairperson concluded that there was one (1) new application approved in principle. The Secretariat would follow up with the successful and unsuccessful applicant organisations according to the discussion outcomes of the meeting and Members' comments.

Agenda Item 5 – Anticipated Timeline of Activities for the Next Half-year Period

11. The Secretariat explained to Members about the anticipated timeline of activities for the next half-year period. Funding agreements for the newly

approved applications would be signed before July 2021 and the projects would commence on 1 July 2021. The second round of applications for Year 2021/22 were anticipated to be received from 1 June 2021; and those new applications received on or before 31 July 2021 would be considered in the assessment to be conducted from October to November 2021. Completion Reports of the funded projects for Year 2020/21 would be collected during July 2021. The Secretariat also mentioned the anticipated dates for the next FEF MC and Steering Committee (SC) meetings.

Agenda Item 6 – Tentative Schedule of Next Meeting

12. The Secretariat mentioned that the next FEF MC meeting would be held in October or November 2021. The key objectives of the meeting would be to assess the second round of project applications for Year 2021/22, review the FEF programme and operations, discuss the collated Progress / Completion Reports of the funded projects and determine funding theme for the coming Project Year.

Agenda Item 7 – Any Other Business

13. The Chairperson suggested to include an additional session for discussion about the funding theme in the next meeting to address the needs of the fisheries industry.
14. Besides, the Secretariat proposed an update on the *FEF Guidance Note*. According to the latest requirements, project team is not required to submit a copy of receipts of the project expenses incurred for checking in the Completion Report. Therefore, in Appendix 2 to the *FEF Guidance Note*, the last column of “Receipt Number” in the table of “Suggested format for audited account statements for the items in the Completion Report” would be deleted. The Members unanimously approved the update.
15. The Secretariat reported that the feasibility of arranging a FEF and MEEF joint sharing session within the year was being studied.
16. The Chairperson confirmed with Members that there was no other business and the meeting was adjourned.

The meeting was adjourned at 5:30 pm.

A handwritten signature in cursive script, appearing to read "Penny Lewis", written over a horizontal line.

(Chairperson's Signature)