

Marine Ecology Enhancement Fund
Meeting of the Management Committee
held on 17 May 2022 at 9:30 am

Notes of Meeting

The twelfth meeting of the Management Committee (MC) of the Marine Ecology Enhancement Fund (MEEF) was held on 17 May 2022. The meeting commenced at 9:30 am and ended at 12:30 pm.

Present:

Prof Nora Tam	(MEEF MC Chairperson)
Dr Chi Chiu CHEANG	(MEEF MC member)
Prof Eric TSANG	(MEEF MC member)
Prof Joe LEE	(MEEF MC member)
Dr Judy Wan	(MEEF MC member)
Mr Ken SO	(MEEF MC member)
Prof Laurence MCCOOK	(MEEF MC member)
Dr Lindsay PORTER	(MEEF MC member)
Dr Luk Ki CHENG	(MEEF MC member)
Mr Martin PUTNAM	(MEEF MC member)
Prof Put ANG	(MEEF MC member)
Dr Siu Gin CHEUNG	(MEEF MC member)
Dr William YU	(MEEF MC member)
Mr Peter LEE	(Secretary-General [Airport Authority (AA)])
Dr Jasmine NG	(Secretariat [ERM-Hong Kong, Limited (ERM)])

Absent with Apologies:

Nil

In Attendance:

Ms Maggie WONG	(Secretariat [AA])
Ms Winnie CHAN	(Secretariat [AA])
Ms Vinca TANG	(Secretariat [AA])
Ms Jolene WONG	(Secretariat [ERM])

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Agenda Item 1 – Matters arising from Last Meeting

1. The Chairperson welcomed all Members to the twelfth MEEF MC meeting.
2. The Chairperson asked and concluded that the Members had no matters of concern regarding the eleventh MEEF MC meeting held on 26 November 2021.
3. The Chairperson confirmed that the minutes from the last meeting would be signed in accordance with the approval procedures of notes of meeting and would be uploaded onto the dedicated website. The Chairperson invited the Secretariat to briefly summarise the funded projects overview and progress to the Members.

Agenda Item 2 – Update on MEEF Funded Projects

a. Overview of MEEF Funded Projects

4. The Secretariat presented an overview of the MEEF funded projects for Years 2019/20 to 2021/22 for Members' information. Major outcomes of the recently completed projects would be presented to the Members in the next MEEF MC meeting.

b. Completed Projects for Years 2019/20 and 2020/21

5. The Secretariat presented the major outcomes of the two completed projects for Years 2019/20 and 2020/21 with completion reports recently accepted by the MEEF MC.

c. Progress of Ongoing Projects for Year 2021/22

6. The Secretariat presented further details on the project progress and interim outcomes of the funded projects for Year 2021/22.

d. Overview of MEEF Applications for Year 2022/23

7. The Secretariat provided a brief summary on the timeline and overview of the MEEF applications for Year 2022/23.
8. The Chairperson stated that the approved budget amount for Year 2022/23 was HK\$6M and advised that before the discussion of each project application, Members would be asked to declare conflict of interest and would be requested to be excused

from the discussion if any has been identified. The Chairperson proposed and Members agreed that new applications of similar nature to be discussed in consecutive order for easy reference, and outlined the key considerations to be taken into account when reviewing the applications.

Agenda Item 3 – Application(s) for Project Extension (Multiple-year Projects)

a. Summary of Application Assessment

9. The Chairperson led the discussion of applications for Project Extension (next phase of Multiple-year Project). A total of two (2) Multiple-year Project applications had been received
10. As per discussion of the MEEF MC, two (2) out of the two (2) applications for Project Extension (next phase of Multiple-year Project) were approved. The Chairperson confirmed that the Recipient Organisation for MEEF2021002A is a Specified Recipient Organisation. No Members had further comments.

Agenda Item 4 – New Applications

a. Summary of Application Assessment

11. The Secretariat summarised that there were fourteen (14) new project applications. The application summaries had been provided to all Members and potential conflicts of interest had been identified.

b. Payment Terms and Conditions for Approved Applications

12. As per discussion of the MEEF MC, the Chairperson concluded that two (2) Project Extensions and five (5) new project applications, with the proposed payment terms approved by the MEEF MC.

Agenda Item 5 – MEEF MC Recommended Funding Application (if any)

13. The Secretariat reported that the total approved funding amount for Year 2022/23 was ~HK\$4.79M, which was within the approved budget of HK\$6M, and thus the MEEF MC Recommended Funding Application was not required for Year 2022/23.

Agenda Item 6 – Anticipated Timeline of Upcoming Activities for the Next Half-year Period

14. The Secretariat mentioned that the payment terms and conditions of funding agreements with successful applicants would be prepared in May and June 2022. The approved projects for Year 2022/23 would commence on 1 July 2022 and the funding results would be announced on the dedicated website afterwards. The Steering Committee meeting would be conducted in June 2022 to discuss the confirmation of payment terms and conditions and the signing of funding agreements. The completion reports for the existing MEEF funded projects of Year 2021/22 would be reviewed by the MEEF MC from July 2022 onwards.

Agenda Item 7 – Tentative Schedule of Next Meeting

15. The Secretariat mentioned that the next MEEF MC meeting would be held in October / November 2022. The key objectives of the meeting would be to review the MEEF programme and operation, discuss collated progress / completion Reports (if any) and to determine funding theme for the coming Project Year.

Agenda Item 8 – Any Other Business

a. Funds Publicity

16. The Secretariat reported that feature stories on the MEEF funded project of “Value of peri-urban and small-scale mangrove forests in the Pearl River estuary as fish habitats” was published in several newspapers and online media outlets, including Hong Kong Economic Times, Hong Kong Economic Journal, Ming Pao, Sing Tao, HK01 and Oriental Daily. Publicity videos were also produced and published on the HKIA website, HKAirport News and HKIA Facebook page.

b. Reappointment of MC Members

The Secretariat expressed his gratitude to Members for their continued professional contribution and informed Members that the current 3-year fixed term of membership would expire on 24 October 2022. The Secretariat will liaise with individual Members after the meeting about the reappointment.

17. The Chairperson concluded that there was no other business, the meeting was adjourned.

The meeting was adjourned at 12:30 pm.


(Chairperson's Signature)