

Marine Ecology Enhancement Fund
Meeting of the Management Committee
held on 16 May 2025 at 9:30 am

Notes of Meeting

The eighteenth meeting of the Management Committee (MC) of the Marine Ecology Enhancement Fund (MEEF) was held on 16 May 2025. The meeting commenced at 9:30 am and ended at 12:00 noon.

Present:

Prof Nora TAM	(MEEF MC Chairperson)
Dr Luk Ki CHENG	(MEEF MC member)
Dr Siu Gin CHEUNG	(MEEF MC member)
Ms Connie LAI	(MEEF MC member)
Dr Xoni MA	(MEEF MC member)
Ms Lydia PANG	(MEEF MC member)
Mr Ken SO	(MEEF MC member)
Dr Ling Ming TSANG	(MEEF MC member)
Dr Judy WAN	(MEEF MC member)
Mr Martin PUTNAM	(MEEF MC member)
Mr Peter LEE	(Secretary-General [Airport Authority (AA)])
Dr Jasmine NG	(Secretariat [ERM-Hong Kong, Limited (ERM)])

Absent with Apologies:

Dr Apple CHUI	(MEEF MC member)
Ms Vriko YU	(MEEF MC member)

In Attendance:

Ms Amy WONG	(Secretariat [AA])
Mr MH CHIU	(Secretariat [AA])
Ms Monique YIP	(Secretariat [ERM])
Ms Clary LAU	(Secretariat [ERM])

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Agenda Item 1 – Matters arising from Last Meeting

1. The Chairperson welcomed all Members to the eighteenth MEEF MC meeting.
2. The Chairperson asked and concluded that the Members had no matters of concern regarding the seventeenth MEEF MC meeting held on 4 November 2024.
3. The Chairperson confirmed that the minutes from the last meeting was signed in accordance with the approval procedures of notes of meeting and would be uploaded onto the dedicated website.

Agenda Item 2 – Update of MEEF Funded Projects

a. Overview of MEEF Funded Projects

4. The Secretariat provided Members a brief summary on the status of ongoing funded projects and the key outcomes of the completed projects.

b. Progress of Ongoing Projects for Year 2024/25

5. The Secretariat presented a brief summary on the key project progresses / interim outcomes of the funded projects for Year 2024/25.

c. Overview of MEEF Applications for Year 2025/26

6. The Secretariat provided a brief summary on the timeline and overview of the MEEF applications for Year 2025/26.
7. The Chairperson stated that the approved budget amount for Year 2025/26 was HK\$6M and advised that before the discussion of each project application, Members would be asked to declare conflict of interest and would be requested to be excused from the discussion if any has been identified. The Chairperson proposed and Members agreed that new applications to be discussed in descending order of application average score and outlined the key considerations to be taken into account when reviewing the applications.

Agenda Item 3 – Application(s) for Project Extension (Multiple-year Projects)

a. Summary of Application Assessment

8. The Chairperson led the discussion of applications for Project Extension (next phase of Multiple-year Project). A total of two (2) Multiple-year Project applications had been received.

b. Payment Terms and Conditions for Approved Applications

9. As per discussion of the MEEF MC, the Chairperson concluded that two (2) Project Extension applications, with the proposed payment terms were approved by the MEEF MC.

Agenda Item 4 – New Application(s)

a. Summary of Application Assessment

10. The Secretariat summarised that there were twenty-one (21) new project applications. The application summaries had been provided to all Members and potential conflicts of interest had been identified.

b. Payment Terms and Conditions for Approved Applications

11. As per discussion of the MEEF MC, the Chairperson concluded that seven (7) new project applications, with the proposed payment terms were approved by the MEEF MC.

Agenda Item 5 – MEEFMC Recommended Funding Application (if any)

12. The Secretariat reported that the total approved funding amount for Year 2025/26 exceeded the approved budget and MEEF MC Recommended Funding Application would be required for Year 2025/26. The MEEF MC Recommended Funding would be reported in the Steering Committee (SC) meeting in June 2025 for approval.

Agenda Item 6 – Anticipated Timeline of Upcoming Activities for the Next Half-year Period

13. The Secretariat mentioned that the payment terms and conditions of funding agreement with successful applicants would be prepared in May and June 2025. The approved projects for Year 2025/26 would commence on 1 July 2025 and the funding results would be announced on the dedicated website afterwards. The Steering Committee meeting would be conducted in June 2025 to discuss the confirmation of payment terms and conditions and the signing of funding agreements. The completion reports for the existing

MEEF funded projects of Year 2024/25 would be reviewed by the MEEF MC from July 2025 onwards.

Agenda Item 7 - Tentative Schedule of Next Meeting

14. The Secretariat mentioned that the next MEEF MC meeting would be held in November 2025. The key objectives of the meeting would be to review the MEEF programme and operation, discuss collated Progress / Completion Reports (if any) and to determine funding theme for the coming Project Year.

Agenda Item 8 – Any Other Business

a. Invitation to National Fish Releasing Day

15. The Secretariat mentioned AA's upcoming fish fry release activity would be held on the National Fish Releasing Day on 6 June 2025 and would invite Members to attend.

b. Reappointment of MC Members

16. The Secretariat expressed his gratitude to Members for their continued professional contribution and informed Members that the current 3-year fixed term of membership would expire on 24 October 2025. The Secretariat will liaise with individual Members after the meeting about the reappointment.
17. The Chairperson concluded that there was no other business, the meeting was adjourned.

The meeting was adjourned at 12:00 noon.



(Chairperson's Signature)