

Marine Ecology Enhancement Fund
Meeting of the Management Committee
held on 20 November 2025 at 3:30 pm

Notes of Meeting

The nineteenth meeting of the Management Committee (MC) of the Marine Ecology Enhancement Fund (MEEF) was held on 20 November 2025. The meeting commenced at 3:30 pm and ended at 4:40 pm.

Present:

Prof Nora TAM	(MEEF MC Chairperson)
Dr Luk Ki CHENG	(MEEF MC member)
Dr Tommy HUI	(MEEF MC member)
Dr Jeffrey HUNG	(MEEF MC member)
Ms Connie LAI	(MEEF MC member)
Dr Xoni MA	(MEEF MC member)
Mr Kelvin SO	(MEEF MC member)
Mr Ken SO	(MEEF MC member)
Dr Ling Ming TSANG	(MEEF MC member)
Dr Judy WAN	(MEEF MC member)
Ms Anita WONG	(MEEF MC member)
Mr Peter LEE	(Secretary-General [Airport Authority (AA)])
Dr Jasmine NG	(Secretariat [ERM-Hong Kong, Limited (ERM)])

Absent with Apologies:

Dr Janet CHAN	(MEEF MC member)
Dr Apple CHUI	(MEEF MC member)

In Attendance:

Ms Amy WONG	(Secretariat [AA])
Mr MH CHIU	(Secretariat [AA])
Ms Monique YIP	(Secretariat [ERM])
Ms Clary LAU	(Secretariat [ERM])

.....

Agenda Item 1 – Opening Remarks

1. The Chairperson welcomed all Members to the nineteenth MEEF MC meeting. The Chairperson introduced the 5 newly appointed MEEF MC Members and mentioned that the new 3-year fixed term of MEEF MC membership had commenced since 25 October 2025. The Chairperson also appreciated the 5 former MC members for their contribution to the MC over the past years.

Agenda Item 2 – Matters arising from Last Meeting

2. The Chairperson asked and concluded that the Members had no matters of concern regarding the eighteenth MEEF MC meeting held on 16 May 2025.
3. The Chairperson confirmed that the minutes from the last meeting was signed in accordance with the approval procedures of notes of meeting and would be uploaded onto the dedicated website.

Agenda Item 3 – Update of Existing MEEF Funded Projects

a. Overview of MEEF Funded Projects

4. The Secretariat provided Members a brief summary on the status of ongoing funded projects.
5. The Secretariat reminded Members about the anticipated dates of receiving and reviewing progress / completion reports for the ongoing funded projects.

b. Completed Projects for Years 2022/23, 2023/24 and 2024/25

6. The Secretariat presented the major outcomes of the five completed projects for Year 2022/23, Year 2023/24 and Year 2024/25 with completion reports recently accepted by the MEEF MC.

Agenda Item 4 – Review of Funds Programme and Operation

7. The Secretariat presented the proposed updates on the MEEF Guidance Note and Funding Agreement regarding the arrangement of expenses claims. All Members agreed.

Agenda Item 5 – Funding Theme for Year 2026/27 Application

8. The Chairperson briefed Members on the four existing MEEF funding themes and proposed to keep the four key themes. All Members agreed.

Agenda Item 6 – Anticipated Timeline of Activities for the next Half-year Period

9. The Secretariat mentioned that the anticipated timeline was similar to that of last year. After the deadline for receiving new applications, pre-screening (including the declaration of interest and assessor matching for Members) would be conducted. Assessment for Year 2026/27 applications would be conducted from March to April 2026. The Secretariat also mentioned that the next MEEF MC and SC meetings would be held in late April / May 2026 and in late May / early June 2026, respectively.

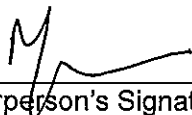
Agenda Item 7 – Tentative Schedule of Next Meeting

10. The Chairperson mentioned that the key objectives of the next meeting would be to approve MC Approved Funding from the approved Budget; to consider each application and recommend to the SC; to prepare the MEEF MC Recommended Funding Application to the SC; and to discuss the collated progress / completion reports from project leaders.

Agenda Item 8 – Any Other Business

11. The Chairperson concluded that there was no other business, the meeting was adjourned.

The meeting was adjourned at 4:40 pm.



(Chairperson's Signature)