

Fisheries Enhancement Fund
Meeting of the Management Committee
held on 22 November 2021 at 9:30 am

Notes of the Meeting

The eleventh meeting of the Management Committee (MC) of the Fisheries Enhancement Fund (FEF) was held on 22 November 2021. The meeting was commenced at 9:30 am and ended at 11:30 am.

Present:

Prof Kenneth LEUNG	(FEF MC Chairperson)
Mr Siu Keung CHEUNG	(FEF MC member)
Mr King Hang CHUI	(FEF MC member)
Hon Steven HO Chun-yin	(FEF MC member)
Mr Siu Fai KEUNG	(FEF MC member)
Mr Sheung Chun YEUNG	(FEF MC member)
Ms Angel LAM	(FEF MC member)
Dr Patsy WONG	(FEF MC member)
Prof Jonathan WONG	(FEF MC member)
Mr Lawrence TSUI	(FEF MC member)
Mr Peter LEE	(Secretary-General [Airport Authority (AA)])
Dr Jasmine NG	(Secretariat [ERM-Hong Kong, Limited (ERM)])

Absent with Apologies:

Mr Hon Wah KWOK	(FEF MC member)
Ms Ka Ling PO	(FEF MC member)
Dr Wing Kwong YAU	(FEF MC member)

In Attendance:

Ms Mandy HO	(Secretariat [AA])
Ms Maggie WONG	(Secretariat [AA])
Ms Naomi YU	(Secretariat [AA])
Ms Tiffany TSANG	(Secretariat [ERM])
Ms Jolene WONG	(Secretariat [ERM])

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Agenda Item 1 – Matters Arising from Last Meeting

1. The Chairperson welcomed all Members to the meeting. The Chairperson asked if Members had any concerned matters arising from the previous FEF MC meeting held on 20 May 2021, and mentioned that the FEF operation documents revision, which was raised in the last meeting, would be discussed under agenda item 4 in this meeting. No members raised any concerns. The Chairperson concluded that there was no matters arising from the last FEF MC meeting.
2. The Chairperson mentioned that the Secretariat circulated the draft minutes of the last meeting to all Members for review and was accepted on 9 November 2021. The Chairperson would sign the finalised meeting minutes which would be uploaded to the dedicated website subsequently.

Agenda Item 2 – Discussion of Existing FEF Funded Projects

a. Overview of FEF Funded Projects (Years 2019/20, 2020/21 and 2021/22)

3. The Secretariat briefed Members on the status of funded projects for Years 2019/20 to 2021/22, and reminded Members of the anticipated dates for reviewing the Progress and Completion Reports. The Secretariat also stated that those Reports would be sent to the Members without conflict of interest for review. The accepted Completion Reports (excluding the financial details) would be uploaded to the dedicated website.

b. Completed Funded Projects (Years 2019/20 and 2020/21)

4. The Secretariat briefed Members on the status and outcomes of the completed funded projects, including the FEF2018006A - Training of Fishermen for the Development of Mobile Application to Support the Sales of Local Capture Fisheries, the FEF2019004 - Sustainable Aquaculture Development Project and the FEF2019005 - Sustainable Aquaculture Development Pilot Project - Australian Redclaw Crayfish, for Year 2019/20 and Year 2020/21 respectively.

Agenda Item 3 – Assessment of FEF Applications (Year 2021/22 – 2nd Round)

5. The Secretariat reported to the Members that five new applications received for the 2nd round of application for Year 2021/22. Summaries of the new project applications were presented to the Members for reference. The Secretariat reported that the total approved annual budget for the FEF applications for Year 2021/22 was HK\$22.36M.
6. The Chairperson stated that the order of discussion would be in ascending order of application reference numbers and the Secretariat had provided the anonymous assessment scores to all Members before the meeting for discussion purpose. Prior to the discussion of each project application, the Secretariat would recap the comments of assessors for Members' reference. Members with potential conflict of interest would be invited to leave the meeting room prior to the discussion of the respective applications.
7. After Members' discussion on all the new applications, the Secretariat concluded that there was one application approved in principle. The Secretariat would contact and follow up with the successful applicant, and would convey Members' comments and suggestions to the unsuccessful applicants for reference.
8. The Secretariat confirmed that the project team of the approved project is a Specified Recipient Organisation and therefore could adopt the alternative arrangement when submitting the statement of accounts for the project.

Agenda Item 4 – Review of Funds Programme and Operation

9. The Secretariat mentioned that in the last meeting, Members expressed their concerns on enhancement of fishermen's participation in the funded projects, and the benefits brought to fishermen groups. In response to these suggestions, the Secretariat revised the relevant FEF operation documents. In addition, after reviewing the current operation documents with reference to the guidelines of other similar funds, the Secretariat revised the clauses on the level of funding support for certain expenses, and the ownership of project assets. All the draft documents (nine in total) had been circulated to Members for review before the meeting, and no comments were received. The Secretariat then introduced the key

changes in the FEF operation documents to Members.

10. The Chairperson summarised Members' comments after discussion and agreed to revise the FEF operation documents to encourage project teams to collaborate and share project outcomes with the industry, in order to benefit the fishing industry. The Secretariat would draft the relevant changes in the FEF operation documents accordingly, and circulate to Members for review.

Agenda Item 5 – Funding Theme for Year 2022/23 Application

11. The Chairperson led the discussion with Members on the funding theme for Year 2022/23. The Secretariat suggested to determine the theme according to the revisions of the FEF operation documents. The Chairperson proposed to set the theme as “expanding the development of fishing industry and promoting fishermen’s knowledge and technology”. A Member agreed but suggested to change the latter part as “promoting the transition of fishermen”. ***[Post-meeting notes: The Secretariat proposed the funding theme for Year 2022/23 as “increasing fishermen participation and promoting the transition of fishing industry” after the meeting and the theme was approved by Members on 29 November 2021.]***

Agenda Item 6 – Anticipated Timeline of Activities for the Next Half-year Period

12. The Secretariat explained to Members about the anticipated timeline of activities for the next half-year period and mentioned that the funding agreement for the newly approved application would be signed before January 2022 and the project would commence on 1 January 2022. Application for new projects for Year 2022/23 was anticipated to be opened from 1 December 2021. New applications received on or before 31 January 2022 would be considered in the assessment for the 1st round of application which would be conducted from April to May 2022. Completion Reports of the funded projects for Year 2021/22 would be collected from June to July 2022. The Secretariat also mentioned about the anticipated dates for the next FEF MC and Steering Committee (SC) meetings.

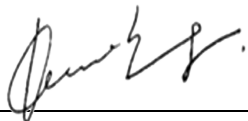
Agenda Item 7 – Tentative Schedule of Next Meeting

13. The Secretariat mentioned that the next FEF MC meeting would be held in April / May 2022. The key objectives of the meeting would be to approve MC Approved Funding from approved Budget of Year 2022/23; to consider each application and recommend to SC; to prepare the FEF MC Recommended Funding Application to SC; and to discuss collated Progress Reports from project leaders.

Agenda Item 8 – Any Other Business

14. The Secretariat reported that the MEEF and FEF Second Joint Sharing Session was held on 4 November 2021. More than 70 participants from various sectors joined the event. Two project leaders were invited to share their MEEF and FEF funded projects outcomes respectively. The Secretariat also introduced the application details of the Funds to the participants and some of them expressed their interests in applying for the Funds. The Secretariat aimed to organise similar sharing session once every two years.
15. The Chairperson confirmed with Members that there was no other business and the meeting was adjourned.

The meeting was adjourned at 11:30 am.



(Chairperson's Signature)