# Fisheries Enhancement Fund Meeting of the Management Committee held on 16 May 2023 at 2:30 pm

# **Notes of the Meeting**

The fourteenth meeting of the Management Committee (MC) of the Fisheries Enhancement Fund (FEF) was held on 16 May 2023. The meeting was commenced at 2:30 pm and ended at 4:30 pm.

## **Present:**

(FEF MC Chairperson)
(FEF MC member)

Mr Peter LEE (Secretary-General [Airport Authority (AA)])
Dr Jasmine NG (Secretariat [ERM-Hong Kong, Limited (ERM)])

# **Absent with Apologies:**

Hon Steven HO Chun Yin	(FEF MC member)
Mr Hon Wah KWOK	(FEF MC member)
Dr Wing Kwong YAU	(FEF MC member)

#### In Attendance:

Ms Amy WONG	(Secretariat [AA])
Ms Naomi YU	(Secretariat [AA])
Ms Sherrie FUNG	(Secretariat [ERM])
Ms Jessica YAU	(Secretariat [ERM])

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#### Agenda Item 1 – Matters arising from Last Meeting

- The Chairperson welcomed all the Members to the meeting. The Chairperson asked if Members had any concerned matters arising from the last FEF MC meeting held on 10 November 2022 and no Members raised any concerns. The Chairperson concluded that there were no matters arising from the last FEF MC meeting.
- 2. The Chairperson mentioned that the Secretariat circulated the draft minutes of the last meeting to all Members for review and the minutes were subsequently accepted on 13 March 2023. The Chairperson had signed the finalised meeting minutes which was uploaded to the dedicated website.

# Agenda Item 2 – Discussion of FEF Funded Projects

#### a. Overview of FEF Funded Projects

3. The Secretariat presented an overview of the funded projects over the past three years.

#### b. Progress of FEF Funded Projects for Year 2021/22 and 2022/23

4. The Secretariat briefed Members on the status of funded projects for Years 2021/22 and 2022/23.

# c. Overview of FEF Applications for Year 2023/24

- 5. The Secretariat summarised the timeline and overview of the FEF applications received for the first half-year period for Year 2023/24. The Secretariat reported that a total of two (2) applications for the Project Extension (Multiple-year Projects) and three (3) new project applications had been received for the recent round of applications. The summary of applications had been provided to Members for reference. The Secretariat mentioned that the total approved annual budget for FEF application for Year 2023/24 was ~HK\$14.04M.
- 6. The Chairperson stated that the order of discussion would be in ascending order of application reference numbers, and the anonymous assessment

scores had been provided to Members before the meeting to facilitate discussion. Prior to the discussion of each project application, the Secretariat would recap the assessors' comments for Members' reference. Members with potential conflict of interest would be invited to leave the meeting room prior to the discussion of the respective applications.

# Agenda Item 3 – Application for Project Extension (Multiple-year Projects)

- 7. The Secretariat summarised the two (2) applications for the Project Extension (Multiple-year Projects) to Members.
- 8. The Chairperson concluded that Members did not have additional comments and two (2) applications were considered to be approved.

## Agenda Item 4 - New Application

9. After the completion of discussion on each application by Members, the Secretariat concluded that there was one (1) new application approved in principle. The Secretariat would follow up with the successful and unsuccessful applicant organisations according to the discussion outcomes of the meeting and Members' comments.

# Agenda Item 5 – Anticipated timeline of Activities for the Next Half-year Period

10. The Secretariat explained to Members about the anticipated timeline of activities for the next half-year period. Funding agreements for the newly approved applications would be signed before July 2023 and the projects would commence on 1 July 2023. The second round of applications for Year 2023/24 were anticipated to be received from 1 June 2023; and those new applications received on or before 31 July 2023 would be considered in the assessment to be conducted from October to November 2023. Completion Reports of the funded projects for Year 2022/23 would be collected starting from July 2023. The Secretariat also mentioned the anticipated dates for the next FEF MC and Steering Committee (SC) meetings.

# Agenda Item 6 - Tentative Schedule of Next Meeting

11. The Secretariat mentioned that the next FEF MC meeting would be held in October or November 2023. The key objectives of the meeting would be to assess the second round of project applications for Year 2023/24, review the FEF programme and operations, discuss the collated Progress / Completion Reports of the funded projects and determine funding theme for the coming Project Year.

# Agenda Item 7 - Any Other Business

12. The Chairperson confirmed with Members that there was no other business, the meeting was adjourned.

The meeting was adjourned at 4:30 pm.

(Chairperson's Signature)

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